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RESOLUTION 2017-02

Working Hours for Colfax County Employees

WHEREAS, The Colfax County Board of Commissioners desire to establish the working hours for the County employees; and

THEREFORE, the Colfax County Board of Commissioners sets the following work hours:

Regular Elected Official Offices	8:00 am to 5:00 pm Lunch 12:00-1:00 (Assessors Office Open During the Lunch Hour) Beginning March 1, 2016: 7:00am to 5:30pm (Half Hour Lunch, Monday – Thursday)
Managers Office	8:00 am to 5:00 pm (Office Open During the Lunch Hour) Beginning March 1, 2016: 7:00am to 5:30pm (Half Hour Lunch, Monday – Thursday)
Road Department	6:00 am to 4:30 pm (Half Hour Lunch, Monday – Thursday)
Sheriff Department	8:00 am to 5:00 pm 7:00 am to 3:00 pm 3:00 pm to 11:00 pm
Modified Maintenance	8:00 am to 5:00 pm Lunch 12:00-1:00 7:00 am to 4:00 pm Lunch 11:00-12:00 6:00 am to 3:00 pm Lunch 10:00-11:00 6:00 am to 11:00 am-2:00 pm-5:00 pm
Detention Center Hours Shifts	8:00 am to 4:00 pm 4:00 pm to 12:00 am 12:00 am to 8:00 am
Administration Hours Staff	8:00 am to 5:00 pm Beginning March 1, 2016: 7am to 5:30pm (Half Hour Lunch (Monday – Thursday)

Department heads or supervisors may establish alternate working hours for part time county employees.

APPROVED IN OPEN MEETING THIS 10TH OF JANUARY, 2017.

COLFAX COUNTY BOARD OF COMMISSIONERS



William E. Sanble
CHAIRMAN

James A. Newton
VICE-CHAIRMAN

R. J. Ferrer
MEMBER

ATTEST:

Rayetta M. Trujillo
RAYETTA M. TRUJILLO, CLERK OF THE BOARD

Recording (Date - Time): 01/11/17 - 08:38:59 AM
COLFAX COUNTY, NM - Rayetta Trujillo - County Clerk
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PAGE: 2 of 2