



*Colfax County*  
**Board of Commissioners**

P.O. Box 1498 • Raton, New Mexico 87740

Phone: (575) 445-9661 • Fax: (575) 445-2902

www.co.colfax.nm.us

**RESOLUTION 2016-16**

**COMMISSIONERS**

**WILLIAM E. SAUBLE**

*Chairman*

1261 Circle Dot Ranch Road  
Maxwell, NM 87728  
(575) 375-2686

**JAMES L. NEWTON**

*Vice-Chairman*

P.O. Box 156  
Springer, NM 87747  
(505) 228-2485

**ROY P. FERNANDEZ**

*Member*

455 A NM SR 72  
Raton, NM 87740  
(575) 445-2846

**MARY LOU KERN**

*Colfax County Manager*

(575) 445-9661

**REBECCA D. HOY**

*County Clerk*

(575) 445-5551

Working Hours for Colfax County Employees

WHEREAS, the Colfax County Board of Commissioners desire to establish the working hours for County employees; and

THEREFORE, the Colfax County Board of Commissioners sets the following work hours to replace Resolution 2016-02:

Regular

Elected Official Offices

8:00 am to 5:00 pm Lunch 12:00-1:00

(Assessor and Clerk Offices Open During the Lunch Hour)

Manager's Office

8:00 am to 5:00 pm (Open During the Lunch Hour)

Road Department

6:00 am to 4:30 pm (Half Hour Lunch, Monday-Thursday)

Sheriff Department

8:00 am to 5:00 pm Office

7:00 am to 4:00 pm

2:00 pm to 12:00 am

4:00 pm to 2:00 am Special Summer Shift

Modified Maintenance

8:00 am to 5:00 pm Lunch 12:00-1:00

7:00 am to 4:00 pm Lunch 11:00-12:00

6:00 am to 3:00 pm Lunch 10:00 -11:00

6:00 am to 11:00 am 2:00 pm -5:00 pm

Detention Center Hours

8:00 am to 4:00 Office

6:00 am to 6:00 pm

6:00 pm to 6:00 am

10:00 am to 10:00 pm

Department heads or supervisors may establish alternate working hours for part time county employees.

APPROVED IN OPEN MEETING THIS 12<sup>TH</sup> OF APRIL, 2016.


COLFAX COUNTY BAROD OF COMMISSIONERS

  
\_\_\_\_\_  
WILLIAM E. SAUBLE, CHAIRMAN

  
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JAMES L. NEWTON, VICE CHAIRMAN

  
\_\_\_\_\_  
ROY P. FERNANDEZ, MEMBER

ATTEST:

  
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REBECCA D. HOY, CLERK OF THE BOARD

