



Colfax County
Board of Commissioners
P.O. Box 1498 • Raton, New Mexico 87740
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www.co.colfax.nm.us

COMMISSIONERS

WILLIAM E. SAUBLE
Chairman
1261 Circle Dot Ranch Road
Raton, NM 87740
(575) 375-2686

LONDON NEWTON
Vice-Chairman
P.O. Box 156
Springer, NM 87747
(505) 228-2485

ROY FERNANDEZ
Member
455 A NM SR 72
Raton, NM 87740
(575) 445-2846

PATRICIA M. GONZALES
Colfax County Manager
(575) 445-9661

REBECCA D. HOY
County Clerk
(575) 445-5551

RESOLUTION 2016-02

Working Hours for Colfax County Employees

WHEREAS, The Colfax County Board of Commissioners desire to establish the working hours for the County employees; and

THEREFORE, the Colfax County Board of Commissioners sets the following work hours:

Regular Elected Official Offices	8:00 am to 5:00 pm Lunch 12:00-1:00 (Assessors Office Open During the Lunch Hour)
Managers Office	8:00 am to 5:00 pm (Office Open During the Lunch Hour)
Road Department	6:00 am to 4:30 pm (Half Hour Lunch, Monday – Thursday)
Sheriff Department	8:00 am to 5:00 pm 7:00 am to 3:00 pm 3:00 pm to 11:00 pm
Modified Maintenance	8:00 am to 5:00 pm Lunch 12:00-1:00 7:00 am to 4:00 pm Lunch 11:00-12:00 6:00 am to 3:00 pm Lunch 10:00-11:00 6:00 am to 11:00 am-2:00 pm-5:00 pm
Detention Center Hours Shifts	8:00 am to 4:00 pm 4:00 pm to 12:00 am 12:00 am to 8:00 am
Administration Hours Staff	8:00 am to 5:00 pm

Department heads or supervisors may establish alternate working hours for part time county employees.

APPROVED IN OPEN MEETING THIS 12TH OF JANUARY, 2016.

COLFAX COUNTY BOARD OF COMMISSIONERS

William E. Sauble
WILLIAM E. SAUBLE, CHAIRMAN

James L. Newton
JAMES L. NEWTON, VICE-CHAIRMAN

ROY P. FERNANDEZ, MEMBER

ATTEST:

Rebecca D. Hoy
REBECCA D. HOY, CLERK OF THE BOARD

