

Regular Meeting
October 23, 2018

The Colfax County Board of Commissioners met on this date in Regular Session in the Commission Chambers with the following members present:

William Sauble, Chairman
Landon Newton, Vice-Chairman
Roy Fernandez, Member – Via Telephonic Device
Rayetta M. Trujillo, County Clerk
Mary Lou Kern, County Manager
Terrence Kamm, County Attorney - Absent

1. Call to Order

Chairman Sauble called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

County Manager Mary Lou Kern led the Pledge of Allegiance.

3. Salute to the New Mexico Flag

County Clerk Rayetta Trujillo led the Salute to the New Mexico Flag.

4. Approve Agenda

Chairman Sauble asked if there were any changes to the Agenda. County Manager Kern asked the Board to table Item #9 Discuss/Action – Consideration of Road Acceptance, South Oakwood Lane. She stated the road is not ready for the County to accept and add it for maintenance as determined in a meeting with the Road Superintendent and herself. Commissioner Newton made a motion to approve the Agenda as amended, tabling Item #9. Commissioner Fernandez seconded the motion. The motion carried unanimously.

5. Approve Regular Meeting Minutes for October 9, 2018

Chairman Sauble state the Commission received the Regular Meeting minutes prior and asked if everyone had a chance to review them and if there were any comments. Commissioner Newton stated there were a couple of corrections which were revised. Commissioner Fernandez did not have any changes. Commissioner Newton made a motion to approve the Regular Meeting minutes for October 9, 2018 as presented. Chairman Sauble seconded the motion. The motion carried unanimously.

6. Recognize Visitors

Others present: Amanda Segura, Mary Alice Gutierrez, Jerica Martinez, Danielle Martinez, Joana Apodaca, Robert Thompson, Rose Bernal, Glen Stevens, Carolyn Newton, Linda Gallegos, Kathie Adams, Carol Bridge, and Leonard M. Baca, Jr.

7. Public Comment

Chairman Sauble asked if any of the visitors would like to speak about anything that was not on the Agenda. There were no comments from visitors.

8. Discuss/Action – Indigent Care Claims

Mary Alice Gutierrez presented Indigent Report for October 23, 2018. There were no Previously Approved, New Applicant, Appealed, or Cremation Claims. VMDC Claim: Claim #2018-43 with a total of \$277.00 for Dental Services at York Canyon Dentistry. Sheriff Detainee Claims: Claim #2018-44 through Claim #2018-47 for a total of \$10,075.45 for Hospital Services at MCMC. The subtotal for Hospital and Dental Services is \$10,302.45. The total of Non-MCMC Claims is \$227.00. Commissioner Newton made a motion to approve the October 23, 2018 Indigent Care Claims as presented. Commissioner Fernandez seconded the motion. The motion carried unanimously.

9. Discuss/Action – Consideration of Road Acceptance, South Oakwood Lane

Tabled under Item #4.

10. Discuss/Action – RFB #2018-05, Hauling of Gravel for the Colfax County Road Department

Road Superintendent Robert Thompson stated the RFB is for the hauling of gravel. He stated the amount required is for approximately 27,500 cubic yards which is equivalent to 12 miles of County Road between A16 and A17. Chairman Sauble made a motion to approve RFB #2018-05, Hauling of Gravel for the Colfax County Road Department. Commissioner Newton seconded the motion. The motion carried unanimously.

11. Discuss/Action – Construction Agreement between Colfax County and Stoven Construction, Inc. for Construction of the Colfax County District 8 Main Station

County Manager Kern stated the bid for Stoven Construction, Inc. was approved in the last Commission meeting. She presented to the Board the contract for Stoven Construction to proceed with the building of the structure. Commissioner Newton addressed his concern for change orders and asked when Stoven Construction will break ground. County Manager Kern stated Stoven Construction will proceed with the building of the District 8 Main Station following the approval of the contract and is estimated at 90 days for the construction to be completed. Commissioner Newton made a motion to approve the Construction Agreement between Colfax County and Stoven Construction, Inc. for Construction of the Colfax County District 8 Main Station. Commissioner Fernandez seconded the motion. The motion carried unanimously.

12. Discuss/Action – Colfax County Physical Inventory Certifications

Financial Specialist Joana Apodaca state the Manager's Office completed the physical inventory in accordance with NMAC 2.20.1.16 - Annual Inventory Requirements. She stated the requirement was to inventory all items with a historical cost of \$5,000 or more and under the control of the Governing Authority. Joana presented to the Board the inventory report. Chairman Sauble stated Joana made favorable progress to produce a current inventory. Commissioner Newton questioned if the threshold was raised on the report. Joana stated the laws changed and it did increase. She stated the County has \$56,000,000 in capital. There was discussion over the physical inventory. Commissioner Newton thanked Joana for her efforts with the Inventory Report. Commissioner Newton made a motion to approve the Colfax County Physical Inventory Certifications. Commissioner Fernandez seconded the motion. The motion carried unanimously.

13. Discuss/Action – Colfax County Title 6 Policy

County Manager Kern stated the County will require passing a Title 6 policy to proceed with the TAP Application for the multipurpose Trail. She presented to the Board a copy of the drafted Title 6 Policy, which is necessary for all NMDOT Funding. Commissioner Newton stated the missing policy was discovered upon discussion with appropriate individuals. He stated this follow up is to comply with NMDOT Funding. Commissioner Newton stated TAP stands for Transportation Alternative Program which the Trail Program falls under and Title 6 falls under the Civil Rights Act of 1964. There was no further discussion. Commissioner Newton made a motion to approve the Colfax County Title 6 Policy. Chairman Sauble seconded the motion. The motion carried unanimously.

14. Discuss/Action – November and December 2018 Meeting Schedules

County Manager Kern stated the County traditionally meets once in November and once in December due to the holidays. She stated the suggested meeting dates are November 13th and December 11th. County Clerk Trujillo suggested November 8th for Canvassing. Chairman Sauble suggested the Canvas be held early in the morning. Commissioner Fernandez stated he could not attend the Canvas due to schedule conflicts. There was discussion over the Canvas date. Chairman Sauble stated Commissioner Newton and himself would be present to attend the Canvas. Commissioner Fernandez made a motion to approve the November 13th and December 11th Regular Meeting and November 8th Canvas Meeting Schedules. Commissioner Newton seconded the motion. The motion carried unanimously.

15. Discuss/Action – Reports – VMDC, Road, Sheriff, Loss Prevention