

## REGULAR MEETING

May 10, 2016

The Colfax County Board of Commissioners met on this day in regular session in the Commission Chambers with the following members present:

William E. Sauble, Chairman  
James Landon Newton, Vice-Chairman  
Roy P. Fernandez, Commissioner

Also present were: Rebecca Hoy, County Clerk; Robin Blair, County Attorney; Mary Lou Kern, County Manager.

### 1. Call to Order

Chairman Sauble called the meeting to order at 9:00 a.m.

### 2. Pledge of Allegiance

County Manager Kern led the Pledge of Allegiance.

### 3. Salute to the New Mexico Flag

Commissioner Newton led the Salute to the New Mexico Flag.

### 4. Approve Agenda

No changes at this time.

Commissioner Fernandez made a motion to approve the agenda. Commissioner Newton seconded the motion. The motion carried unanimously.

### 5. Approve Regular Meeting Minutes for April 12, 2016

Add 'P' in NERTPO.

Commissioner Fernandez made a motion to approve Regular minutes for April 26, 2016. Commissioner Newton seconded the motion. The motion carried unanimously.

### 6. Recognize Visitors

Rick Sinclair, Sheriff; Sandra Salazar, Manager's Office; Jonni Valdez- Silva, Assistant County Manager; Linda Gallegos, Assessor; Robert Thompson, Road Forman; Craig Mulford, Road Superintendent; Crystal Martinez; Clerk's Office, Leonard Baca Jr., Undersheriff; Carl Shilcutt, Airport Manager, Joanna Apodaca, Financial Specialist, Danielle Martinez, Human Recourses; Jared Moreno; IT Director; Ida Spahr; Nancy McGlothlin; CCSC, Butch McGlothlin; CCSC.

### 7. Public Comment

None at this time.

### 8. Discuss/ Approve – Approve Expenditures

No questions or comments on Expenditures Report.

Commissioner Newton made a motion to approve Expenditures. Commissioner Fernandez seconded the motion. The motion carried unanimously.

9. Discuss/Action – Claim of Expenditures #7, Joseph and Ida Spahr and Paloma Cattle Company

Attorney Blair said the survey shows Heartland Road A36 runs across two property owners. They would like to trade Tract 1 and 2 which would adjust the boundary lines. Tract 1 would be Spahr and Tract 2 would be Paloma.

Chairman Sauble made motion to approve the Claim of Exemption #7, Joseph and Ida Spahr and Paloma Cattle Company. Commissioner Fernandez seconded the motion. The motion carried unanimously.

10. Discuss/Action – Resolution #2016-17, Budget Adjustments-Variou Funds

Financial Specialist Apodaca stated the Sheriff Forfeiture Fund has sufficient funds and needs to be expended and a budget increase for Supplies is necessary. The Philmont Wild Fire Suppression (209-0444) has sufficient funds and needs to be expended to the Philmont Fire Fund (209-0409).

Commissioner Fernandez made motion to approve Resolution #2016-17, Budget Adjustments-Variou Funds. Commissioner Newton seconded the motion. The motion carried unanimously.

11. Discuss/Action – Request for Proposal #103-2016, Medical/Mental Health Issues for the Vigil Maldonado Detention Center

Assistant Manager Valdez-Silva stated sealed bids for Medical and Mental Services must be received by May 31<sup>st</sup>; and we should have a contract in place by July 1<sup>st</sup>. Request for proposals were published through newspaper and online.

Commissioner Newton made a motion to approve the Request for Proposal #103-2016, Medical/Mental Health Issues for the Vigil Maldonado Detention Center. Commissioner Fernandez seconded the motion. The motion carried unanimously.

12. Discuss/Action – Financial Quarterly Report

Commissioner Newton stated the Financial Quarterly Report appeared substantial.

Commissioner Fernandez made a motion to approve the Financial Quarterly Report. Chairman Sauble seconded the motion. The motion carried unanimously.

13. Discuss/Action – Ratify Agreement for RPC CPA'S and Consultants Audit Contract

County Manager Kern stated a contract was signed by Chairman Sauble because they were under a tight time-line and it needs to be ratified. Commissioner Newton asked if it was signed at the last meeting. County Manager Kern said it had not been presented and Attorney Blair stated the Agreement needed to be ratified, not the signatures.

Commissioner Fernandez made motion to approve the Ratify the Agreement for RPC CPA'S and Consultants Audit Contract. Commissioner Newton seconded the motion. The motion carried unanimously.

14. Discuss/Action – Ratify Agreement for HCP Amendment Contract

County Manager Kern stated that at the last meeting the contract was extended thru the remaining fiscal year which is for two months for assistance with the TeleMed System at the Judicial Center.

Commissioner Newton made motion to approve the Ratify the Agreement for HCP Amendment Contract. Commissioner Fernandez seconded the motion. The motion carried unanimously.

15. Discuss/Action – New Mexico Finance Authority Public Project Revolving Fund Equipment Application

County Manager Kern stated this was for the Sheriff Department and they were wanting to purchase 3 new units through N.M.F.A. Commissioner Fernandez asked that since they were not available to answer questions, table item #15 until the next meeting.

Commissioner Fernandez made motion to table the New Mexico Finance Authority Public Revolving Fund Equipment Application. Commissioner Newton seconded the motion. The motion carried unanimously.

16. Discuss/Action – Angel Fire Emergency Plan

The Airport Manager or his designated representative will respond to aircraft accidents or incidents that occur on the County's airport property, until emergency response personnel arrive at the scene. The first emergency response personnel to arrive at the accident scene shall assume incident command. The Angel Fire or Moreno Valley Fire Department will respond to any emergency at the airport or the immediate surrounding area.

Commissioner Newton made motion to approve the Angel Fire Airport Emergency Plan. Commissioner Fernandez seconded the motion. The motion carried unanimously.

17. Commissioners' Docket

Chairman Sauble attended the New Mexico Association of Counties Board meeting and what would impact Colfax County would be the gross receipt taxes. As it is now, construction project gross receipt taxes are paid where the work is done. Professional services such as architects are paid where the home office is. Senator Ivy-Soto is hoping to get legislature to pass whether it is construction or professional services, all be taxed where the location of the work is done. Also change gross receipts that are earmarked now to where the counties can make their own decision as to what is put in the General Fund. On June 8, Dr. Mike Timmons from NM Tech and Kate Ziegler, Ziegler Geologic Services, will have a meeting in Maxwell to talk about how to proceed and fund a regional Ground Water Survey.

Commissioner Newton will be attending on Friday, May 13, a North Central NM Economic Development Board Meeting, and will not be in attendance for the June 14<sup>th</sup> meeting. He will be attending the Ground Breaking at the Vigil Maldonado Detention Center.

Commissioner Fernandez met with the Road and Bridge Manager and stated signs on some county roads had been stolen or damaged and needed to be replace. He will be attending the Ground Breaking at the Vigil Maldonado Detention Center.

18. Manager's Docket-

County Manager Kern welcomed Danielle Martinez back and Susie Valdez as a new addition to the Manager's office. Duties have been reassigned to help make the office more efficient. Solid Waste billing has gone out and monies are coming in. Manager Kern and Assistant Valdez-Silva attended the ICIP meeting in Santa Fe. She also attended the Airport Advisory Board