

## REGULAR MEETING

January 12, 2016

The Colfax County Board of Commissioners met on this day in regular session in the Commission Chambers with the following members present:

William E. Sauble, Chairman  
James Landon Newton, Vice-Chairman

Also present were: Patricia Gonzales, County Manager; Rebecca Hoy, County Clerk; Robin Blair, County Attorney; Cheryl Navarette, Assistant County Manager

1. Call to Order

Chairman Sauble called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

County Assessor Linda Gallegos led the Pledge of Allegiance.

3. Salute to the New Mexico Flag

Commissioner Newton led the Salute to the New Mexico Flag

4. Approve Agenda

County Manager Patricia Gonzales stated that agenda Item #9 will be tabled and Item #23 deleted.

Commissioner Newton made a motion to approve the agenda with Item #9 tabled and Item #23 deleted. Chairman Sauble seconded the motion. The motion carried unanimously.

5. Approve Regular Meeting Minutes for December 15, 2015 and Special Meeting Minutes For January 5, 2016

Commissioner Newton stated that on the Special Meeting Minutes for January 5, 2016 there needs to be a correction on Item #3 Commissioner Newton led the Salute to the New Mexico Flag.

Commissioner Newton made a motion to approve the Regular Meeting Minutes for December 15, 2015 and Special Meeting Minutes for January 05, 2016 with corrections as noted. Commissioner Sauble seconded the motion. The motion carried unanimously.

6. Recognize Visitors

Craig Mulford, Road Superintendent; Gabe Sandoval, Detention Center Administrator; John Celley, Recreation Resource Manager, Philmont/Cimarron Watershed Alliance; Jonni Valdez-Silva, CPO Manager's Office; Linda Gallegos, County Assessor; Erica Meadows, SJPO, CYFD/JJS; Leonard M. Baca Jr., County Under-Sheriff; Rick Sinclair, County Sheriff; Danielle Martinez, HR Manager's Office; Kathy M, Trujillo, County Treasurer; Bobby Ledoux, CDD Administrator; Butch McGowen, Board President CDD; Joyce Valdez, Clerk's Office

7. Public Comment

No comment at this time.

8. Discuss/Action – Approve Expenditures

Commissioner Sauble made a motion to approve the Expenditures. Commissioner Newton seconded the motion. The motion carried unanimously.

9. Discuss/Action – Employee of the Month

Tabled per Item #4.

10. Discuss/Action – Resolution #2016-01, Open Meetings Act

Attorney Blair stated that the Board of Commission is bound by the Open Meeting Act annually and the Open Meeting Act provides the public notice of its meetings and its agenda. In Section 1 the county will provide an agenda; Colfax County has provided this for many years but it is in the statue and in section 3a Colfax County will post notice of its Special Meetings, Colfax County does provide this information on its web site 3 days in advance; however both of this items are on the statue. Section 6 has added that the County shall report emergency action to the Attorney General's Office within 10 days of action taken. Also added the verbiage concerning purchases in the amount exceeding (\$2,500) that can be made only from one source and that portion of meetings at which competitive sealed proposals solicited pursuant to the Procurement Code.

Commissioner Newton made a motion to approve Resolution #2016-01, Open Meetings Act. Commissioner Sauble second the motion. The motion carried unanimously.

11. Discuss/Action – Resolution #2016-02, Working Hours for Colfax County Employees

County Manager Gonzales stated that this is an annual resolution to establish working hours for county staff.

Commissioner Sauble made a motion to approve Resolution #2016-02, Working Hours for Colfax County Employees. Commissioner Newton second the motion. The motion carried unanimously.

12. Discuss/Action – Resolution #2016-03, Adopt State Procurement Code

Attorney Blair stated that this item be tabled until later in the meeting.

Commissioner Sauble made a motion to temporarily table Resolution #2016-03 Resolution #2016-03, Adopt State Procurement Code. Commissioner Newton second the motion. The motion carried unanimously.

13. Discuss/Action – Resolution #2016-04, Set Liquor License Fee for 2016

County Manager Gonzales stated that the county is required annually to prepare a resolution for the Liquor Act, the Board of Colfax County, New Mexico is empowered by resolution duly appointed, to impose an annual, non-prohibitive license tax upon the privileges of persons holding state licenses under the provisions of the Liquor Act to operate within the county.

Commissioner Newton made a motion to approve Resolution #2016-04, Set Liquor License for 2016. Commissioner Sauble second the motion. The motion carried unanimously.

14. Discuss/Action – Resolution #2016-05, Budget Adjustment Various Funds

Assistant County Manager Navarette stated this is a budget adjustment for the DWI program as they received an additional \$5,000 by the local DWI grant. There will be an increase in revenue and to offset in a contracted employee wages, this contract will be presented at the next