

Regular Meeting  
July 10, 2018

The Colfax County Board of Commissioners met on this date in Regular Session in the Commission Chambers with the following members present:

William Sauble, Chairman  
Landon Newton, Vice-Chairman  
Roy Fernandez, Member - Via telephonic device  
Rayetta M. Trujillo, County Clerk  
Mary Lou Kern, County Manager

1. Call to Order

Chairman Sauble called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

County Manager Kern led the Pledge of Allegiance.

3. Salute to the New Mexico Flag

County Clerk Trujillo led the Salute to the New Mexico Flag.

4. Approve Agenda

Chairman Sauble asked if there were any changes to the Agenda. County Manager Kern stated there were no changes. Commissioner Newton made a motion to approve the Agenda as amended. Commissioner Fernandez seconded the motion. The motion carried unanimously.

5. Approve Regular Meeting Minutes from June 26, 2018

Chairman Sauble stated the Commission received the minutes prior and asked if everyone had a chance to review the minutes and ask if there were any comments. There were no comments raised. Chairman Sauble made a motion to approve the Regular Meeting Minutes from June 26, 2018. Commissioner Newton seconded the motion. The motion carried unanimously.

6. Recognize Visitors

Others present: Sara Torres, Amanda Segura, Carol Bridge, Robert Thompson, Rose Bernal, Joana Apodaca, Danielle Martinez, Linda Gallegos, Tom Vigil, and Leonard M. Baca Jr.

7. Public Comment

Chairman Sauble asked if any of the visitors would like to speak about anything that was not on the Agenda. There were no comments from visitors.

8. Discuss/Action – Approve Expenditures

General Fund	\$ 484,017.99
General Hold Harmless GRT	0.00
Hold Harmless GRT	0.00
Corrections Fund	49,425.25
County Property Valuation	9,134.24
Vermejo Debt Service	0.00
County Road Department	86,125.08
French Tract Fire Fund	11,948.66
Miami Fire Fund	5,091.28
Farley Fire Fund	1,623.55
Ute Park Fire Fund	1,411.53
Philmont Fire Fund	16,416.33
Moreno Valley Fire Fund	12,215.85
County Fire Marshal Fire Fund	2,151.36
Rapid Response Fire Fund	859.13

Vermejo Park Fire Fund	3,943.08
Moreno Valley Wildfire	0.00
Farley Wildfire Suppression	0.00
French Tract Wildfire Suppression	0.00
Philmont Wildfire Suppression	32,912.81
Ute Park Wildfire Suppression	0.00
Vermejo Wildfire Suppression	2,080.28
CC Rapid Response Wildfire Suppression	0.00
Law Enforcement Protection	0.00
YES Program	8,461.11
YES BHSD Prevention	0.00
Maternal/Child Healthcare	0.00
NM Transportation Grants	0.00
WIPP	7,000.00
Legislative Appropriations	10,738.88
Indigent Care Gross Receipts	101,955.03
Fire Protection – Fire Excise Tax	14,212.64
Community DWI – TSB	0.00
DWI Distribution	12,791.56
LDWI Grant	1,250.00
State Farm	0.00
DWI-ALC	0.00
Recording/Filing Fund	7,382.49
Sheriff Forfeiture Fund	0.00
MCMC Hospital Fund	1,855.32
Capital Improvement	0.00
CAP IMP HHGRT/2015	3,784,084.28
Angel Fire Airport Improvements	0.00
Angel Fire Airport FFA	0.00
Revenue Bonds Debt Service	0.00
Bond Series Jud Ctr	0.00
French Tract Debt Service	0.00
Miami Fire Debt Service	0.00
Philmont Debt Service	0.00
Moreno Fire Debt Service	0.00
Solid Waste Fees	39,115.84
Colfax County Airport Operations	29,018.35
Total	\$ 1,081,211.65

Chairman Sauble asked if the Commissioners had any questions or comments regarding the expenditures. There were no comments or questions by Commissioners. Commissioner Newton made a motion to approve the expenditures for June 2018. Chairman Sauble seconded the motion. The motion carried unanimously.

9. Discuss/Action – Resolution #2018-18, Budget Adjustments – Various Funds

Financial Specialist Joana Apodaca presented Resolution #2018-18, Budget Adjustments – Various Funds. Chairman Sauble asked if there were any questions regarding Budget Adjustments. There were no questions raised. Chairman Sauble made a motion to approve Resolution #2018-18, Budget Adjustments – Various Funds. Commissioner Newton seconded the motion. The motion carried unanimously.

10. Discuss/Action – Update Capital Asset Policy

Financial Specialist Joana Apodaca presented an update of the Colfax County Fixed Asset Policy and Procedures Manual to the Board. She stated the manual continues to be updated every year since 2016. Joana stated some definitions were added and the Assistant County Manager Title was eliminated and replaced with Financial Specialist who oversees Capital Assets. She also stated if a Capital Asset is not over \$5,000.00 the state does not require it to be recorded. Chairman Sauble asked if there were any questions or comments regarding the Updated Capital Asset Policy. Commissioner Newton questioned if the Policy will require amending if the Financial Specialist Title is omitted in the future. Joana stated by request of state auditors, a specific person shall be identified as the person accountable for Capital Assets. There was discussion over the Updated Capital Asset Policy. Commissioner Newton made a motion to approve the Update Capital Asset Policy. Commissioner Fernandez seconded the motion. The motion carried unanimously.